

# OpenBaraza Human Capital Management System

Human capital is an indispensable resource to every organization. It is a fundamental business requirement which ensures that employees contribute effectively to the organization's processes . It requires high levels of timeliness, accuracy and effective financial controls.†††

## System Overview

Open Baraza Human Capital Management System is a Dew CIS product that has some of the best features that will make running of your organization easier. Baraza HCMS is designed to monitor, control and influence the movement of people from the time they join the organization till the time they separate from the organization. The subscription is free for the first five employees of the organization.†

## About Us

DewCIS is a leading provider of end-to-end, Customer centric IT solutions across the Information Technology value chain, delivering technology services from inception to delivery, enabling customers to maximize profit.

We are a flexible, innovative, responsive and entrepreneurial organization, with focus in IT Consultancy, Hardware/Device/Network implementation and support, System implementation and integration and system/software development.

† You will need to subscribe to access the Baraza HCM. An email will be sent to you with log in details to the system.



Baraza Human Capital Management System allows recruitment. The process involves application for posted vacancies by an organization. This system will also allow shortlisting then hiring of candidates.

This system provides incredible features that will enable you to manage employees leave. Once an employee applies for leave through the portal you will be able to approve or reject the request. A leave report is then generated which you can view.



This system has features that will enable you approve or reject reviews sent to you by the employees.

- >Subscriptions
- >Employees details
- >Employees self service
- >Applicants self service
- >Recruitment
- >Payroll
- >Leave

Employees will apply for loans and advances through the portal. You will be able to approve or reject the loans using this system.



Management

- >Loans and Advances
- >Petty cash and claims
- >Project management
- >Time and attendance
- >Appraisals

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